

# LONG-TERM NANNY

PART AND FULL-TIME CONSISTENT CARE

## NANNY PLACEMENT PROCESS

### We love getting to know you.



We begin by scheduling a 30 minute phone call to discuss your priorities, where you are at in the hiring process, and for our team to share about our sourcing, screening, and placement process, and our offer of long-term support.

### Our commitment to you.



After speaking by phone, the Carilly team will confirm our ability to place a high-quality Nanny with your family.

When ready to move forward, you will pay a \$250 deposit.

### Identifying your Nanny.



Carilly will source, screen, and in-person interview all candidates. Carilly has an extensive screening process to include: national background and motor vehicle checks, reference and social media checks, CPR/First Aid certification. We will provide an initial 2-3 candidates for your consideration and will schedule and attend your Nanny interviews.

### Hiring your Nanny and long-term support.



Carilly will partner with your family until the right candidate is identified. We offer two hiring options - a family-employed model and a long-term contract with Carilly.

Schedule your family intake call today by emailing [LetsPlay@Carilly.com](mailto:LetsPlay@Carilly.com)!

# LONG-TERM NANNY

## PART AND FULL-TIME CONSISTENT CARE

### PAYMENT & SUPPORT OPTIONS

#### CARILLY INDEPENDENT CONTRACTOR

##### CARILLY RELATIONSHIP

\$750 Placement Fee paid to Carilly + 8.5% Fee on Nanny Wage

##### BOOKING AND PAYMENT

Nanny schedule, mileage reimbursement, approved expenses, and payment handled through Carilly online platform.

##### ONGOING SUPPORT

Carilly provides back-up babysitters to cover Nanny sick-days and time-off, and provides quarterly performance reviews. Nanny placement guarantee of 30 days.

##### INDEPENDENT CONTRACTOR

Carilly manages the filing of all tax forms and annual reporting.

##### INSURANCE

Carilly maintains general liability insurance for support of all appointments.

##### PAYMENT PROFILE

Family may place a credit card on file for automatic payment (credit card fee % included in 8.5% fee). Nanny will be paid by Carilly on agreed upon schedule (daily, weekly, or monthly). Rate of pay for Nanny is based on family budget and market availability.

##### OVERTIME PAY

Not required for Independent Contractors

#### HOUSEHOLD EMPLOYEE

##### CARILLY RELATIONSHIP

\$2,500 Placement Fee paid to Carilly.  
No ongoing financial obligation.

##### BOOKING AND PAYMENT

Arranged between Family and Nanny directly.

##### ONGOING SUPPORT

Family may sign-up for a Carilly monthly membership to access back-up babysitting services.

##### WITHHOLD SOCIAL SECURITY & MEDICARE

Federal income taxes should be withheld based on the employees' selections on Form W-4.

##### PAY EMPLOYER PORTION OF SOCIAL SECURITY & MEDICARE, FEDERAL UNEMPLOYMENT INSURANCE TAXES (FUTA & SUTA)

Good news! There are some tax breaks for dependent care that can help offset these employer taxes.

##### FILE TAX FORMS WITH THE FLORIDA DEPARTMENT OF REVENUE QUARTERLY

Employer pays the employee taxes withheld and the taxes accrued.

##### PREPARE FORM W-2

Prepare and file Form W-2 Copy A and Form W-3 with the Social Security Administration and file a Schedule H with your personal income tax return.

##### OVERTIME PAY

Florida employees should be paid at least 1.5 times the regular hourly pay rate (time-and-a-half) for all hours worked over 40 in a work week.

**MOST POPULAR OPTION**